



NC DEPARTMENT OF  
**HEALTH AND  
HUMAN SERVICES**

**ROY COOPER** • Governor  
**MANDY COHEN, MD, MPH** • Secretary  
**MARK T. BENTON** • Assistant Secretary for Public Health  
Division of Public Health

September 2020

TO: North Carolina School Administrators, Nurses, Staff

FROM: Marshall Tyson, Branch Head  
Children and Youth Branch  
Division of Public Health

Wendy Holmes, Branch Head  
Immunization Branch  
Division of Public Health

RE: Annual Immunization Compliance Reporting

All North Carolina public, private, and religious schools are required annually to report on the immunization status of all students in kindergarten, seventh grade, and effective August 1, 2020, twelfth grade ([G.S. 130A-155\(c\)](#)).

While families are strongly encouraged to obtain the required immunizations for their children as early as possible, a [State Health Director Memo](#) and [Governor's Executive Order](#) delays but does not waive documentation deadlines for immunization and health assessment requirements, allowing for additional time to address access to care disruptions they many have experienced as a result of the COVID-19 pandemic.

In typical years, proof of required immunizations was required within 30 days of the first date of attendance of school, after which a student would have to be excluded from school until the parent/caregiver provided documentation of requirements. For the 20-21 school year, the State Health Director memo suspends the immunization requirements, effective August 11 through September 30, 2020. The immunization requirements will go back into effect on October 1 and include a 30-calendar day 'grace period' beginning on **October 1, 2020**. If a student does not have the appropriate documentation after that time, the student must be excluded from school (including in-person and remote learning) until compliant with the requirements.

Pursuant to Executive Order 156, NCDHHS will accept report submissions no later than **December 15, 2020**, but may be completed at any time prior to that date and are now open.

Reports must be completed online, by school name and ID number, by using the following link:

[The Immunization and Health Assessment Survey](#)

Instructions and work sheets are available for download at the report web address that may be used in advance to collect the data needed before entering your individual school information on-line. Immunization Report questions should be directed to [immunization.reports@dhhs.nc.gov](mailto:immunization.reports@dhhs.nc.gov).

**NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF PUBLIC HEALTH, IMMUNIZATION BRANCH**

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AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER

Please ensure that this information is shared with appropriate staff members. Thank you for your support in these efforts to keep students healthy, in school and ready to learn.

Cc: Regional School Health Nurse Consultants  
Immunization Branch Consultants  
Dr. Ellen Essick, DPI Section Chief  
Dr. Kelly Kimple, DPH Section Chief  
Dr. Chena T. Flood, NCDNPE Director